

Healthwatch Hertfordshire Board  
Outstanding actions as at May 2023

HWH-SD-99

*(NB: items will remain on checklist for the following meeting after completion)*

Number	Date	Action Required	By whom	Date required	Action Taken/ Completion date
<b>Actions</b>					
1a	23.08.2022	Create a key messages/crib sheet document and	BAC & ME	May 2023	Headlines document to be expanded to include this
1b		Discuss/take stock of ICB Governance involvement at a future BAC meeting			ICS and HCPs are currently reviewing/streamlining meetings – review position and our involvement at July BAC
<b>Meeting actions incl. HR, Finance...</b>					
2	23.05.2023	To update 21.02.2023 minute, agenda item 5 with following wording: 'commissioned delegation'	NE	June 2023	Complete
<b>Agendas / Speakers Actions</b>					