












**Healthwatch Hertfordshire Board Meeting
10:00am - 1pm on Monday 14th December 2015 at
Douglas Tilbe House, Hall Grove, Welwyn Garden City, AL7 4PH**

Please note: It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will only be taken as written reports and treated as items to note unless there is something specific to be agreed.

Part 1 agenda (PUBLIC)

1	10:00	Welcome, apologies and register of interests		Michael D	
2	10:10	Minutes of 19 th October 2015 & outstanding actions	*Sign off*	Michael D	 HwH-68 Board mtg minutes 19.10.2015C  HwH-SD-99 Outstanding Action
3	10:20	Chief Executive's update	Information	Geoff B	 HwH-70 Chief Executive's Update 1
4	10:30	Chairman's update	Information	Michael D	 HwH-71 Chair's Update 14.12.2015.c
5	Sub-groups and Committees				
a.	10:40	MHLD SWG	Information	Jean Brown	 HwH-72 MHLD SWG Board update
b.	10:50	Enter and View (QISC)	Update within CEO's Report	Meg C	HwH-73 HwH-74
c.	11:00	Transport	Information	Sundera Kumara Moorthy	 HwH-75 PTS Board report 14.12.2015.dc
d.	11:10	Representation sub-committee	*Agreement to nominations*	Michael T	 HwH-76 Representation sub-

e.	11:20	Strategy sub-committee	*Update*	Keith Shephard / Brian G	HwH-77
f.	11:40	Stakeholder Panel	*Update*	Caro Hart	--
g.	11:50	Finance update	*Sign off*	Steven	 HwH-78 Budget 2015 2016 with Actu  HwH-79 Balance sheet 30th Novembe  HwH-80 Resources Sub-Committee mee
6	12:00	Governance update	*Update*	Sue R	 HwH-81 Business cycle 14.12.2015.doc
7	12:10	Proposed meeting dates for 2016 <ul style="list-style-type: none"> • Monday 15th February • Monday 25th April • Monday 20th June • Monday 15th August • Monday 17th October • Monday 12th December 	*Sign off*	Michael D	
8	12:20	AOB incl. questions from the public			

Part 2 agenda (CLOSED)

1	12:30	HR	Update	Sue R	
	12:45	Lunch			

Date of next meeting: To be agreed, 10am, Douglas Tilbe House

If you would like to see any papers embedded within this agenda please email: info@healthwatchhertfordshire.co.uk stating the meeting date, agenda item, and paper number and we will have these sent to you.