

**Healthwatch Hertfordshire General Meeting
9:45am - 10am on Monday 20th November 2017 at
1 Silver Court, Watchmead, Welwyn Garden City, AL7 1LT**

1 9:45 Welcome, apologies, register of interests Michael D

2 9:50 Election of Trustees for 2017 - 2020 Agreement Geoff

The following candidates are standing for election:

- Roger Beeching
- Maryrose Brennan
- Carol O'Brien
- Andrew Stenson



HwH-67
Nomination of Canc



HwH-68 DR ROGER
BEECHING MBE JP B



HwH-69 MARYROSE
BRENNAN.docx



HwH-70 CAROL
O'BRIEN.docx









HwH-71 ANDREW
STENSON.docx










3 9:55 Any Other Business Michael D
Important business notified to the
Chair before the start of the meeting

Healthwatch Hertfordshire Board Meeting
10:00am - 1pm on Monday 20th November 2017
1 Silver Court, Watchmead, Welwyn Garden City, AL7 1LT

Please note: It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will only be taken as written reports and treated as items to note unless there is something specific to be agreed.

Part 1 agenda (PUBLIC)

1	10:00	Welcome, apologies, register of interests		Michael D	
2	10:05	Minutes of 11 th September 2017 & outstanding actions	*Sign off*	Michael D	 HwH-65 Board minutes 11.09.2017  HwH-SD-99 Outstanding Action
3	10:15	Chair's Update <ul style="list-style-type: none"> • Healthwatch Hertfordshire participation in Clinical Commissioning Group consultation meetings • Hertfordshire County Council Scrutiny - Healthwatch Involvement • Issues from meetings with Health & Hertfordshire County Council 	Information	Michael D	
4	10:25	Chief Executive's update including monitoring return & compliments	Information	Geoff	 PIR Qtr 2 Jul - Sept 2017 Oct Return FIN  HwH-72 Contract monitoring Projects  HwH-73 Compliments July-Sc
5	10:35	Reviewing priorities for 2018-19	*Agreement & Sign off*	Geoff	 HwH-74 HwH Priorities 2018-19.dc

6	10:50	Governance and structure	Agreement	Geoff	 HwH-75 New Sub-committee Stru
7	11:00	Concordat	Agreement	Geoff	 App 1 background.doc  Concordat FINAL.doc
8 Sub-groups and Committees - Items are to note and provide an opportunity for members to ask any questions in relation to papers provided					
a.	11:10	Mental Health Service Watch Group	Information	Eve	 HwH-76 MH SWG Update 20.11.2017.c
b.	11:15	Learning Disability Service Watch Group	Information	Barbara	 HwH-77 LD SWG Update 20.11.2017.c
c.	11:20	Enter and View (Quality Improvement Sub-Committee) - Update - The Hertfordshire Centre for Dentistry	Information & Sign off	Meg	 HwH-78 QISC Report Update 20.11.  HwH-79 Herts Centre For Dentistry
d.	11:25	Transport	Information	Kumar	Verbal
e.	11:30	Representation sub-committee	*Agreement to nominations*	Michael T	 HwH-80 Rep Sub-comm report up
f.	11:35	Strategy sub-committee	Information	Brian	 HwH-81 Strategy Sub-Committee Upd
g.	11:40	Human Resources sub-committee update	Update	Geoff/ Barbara	Verbal
h.	11:45	Resources sub-committee update	Update	Kumar/ Steven	 HwH-82 Resources sub-committee min
i.	11:50	Sensory and Physical Disability Service Watch Group	Information	Geoff	Verbal

20.11.2017

HwH-66

j.	11:55	Stakeholder Panel	Information	Paul	No update
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k.	12:00	Sustainable Transformation Partnerships Working Group	Information	Michael D	Verbal
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l.	12:05	Contract & HwH Tendering Agreements Working Group	Information	Steve	No update
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9	12:10	Proposed Board meeting dates 2018	Agreement	ALL	
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- **Monday 19th February**
 - **Friday 6th April** (General Meeting & Election of Trustees)
 - **Monday 21st May**
 - **Thursday 28th June** - Annual General meeting and Strategic Board meeting
 - **Monday 20th August**
 - **Monday 19th November**
 - **Monday 17th December** - Strategic Board meeting
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10	12:15	Any Other Business including questions from the public			
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Part 2 Agenda (Closed)

11	12:20	<ul style="list-style-type: none">• Human Resources• Resources	Information	Geoff	Verbal
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12	12:40	Comfort break and lunch			
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Speaker session

13	12:45 1:15	Signposting presentation by Priya Vaithilingam, Research Manager			
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HwH-83
Signposting model I

Next meeting date: Monday 19th February 2018 subject to agreement at agenda item 9

If you would like to see any papers embedded within this agenda please email: info@healthwatchhertfordshire.co.uk stating the meeting date, agenda item, and paper number and we will have these sent to you.

02.11.2017

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N.Ercan

