












**Healthwatch Hertfordshire Board Meeting  
11:15am - 1pm on Monday 19<sup>th</sup> October 2015 at  
Douglas Tilbe House, Hall Grove, Welwyn Garden City, AL7 4PH**

**Please note:** It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will only be taken as written reports and treated as items to note unless there is something specific to be agreed.

**Part 1 agenda (PUBLIC)**

1	11:15	Welcome, apologies and register of interests		Michael D	
2		Minutes of 17 <sup>th</sup> August 2015 & outstanding actions	*Sign off*	Michael D	 HwH-55 Board Mtg minutes 17.08.2015E   HwH-SD-99 Outstanding Action
3		Chief Executive's update	Information	Geoff B	 HwH-57 Chief Executive's Update 1
4		Chairman's update	Information	Michael D	
5	Sub-groups and Committees				
a.		MHLD SWG	Information	Jean Brown	 HwH-58 MHLDSWG report 19.10.2015.dc
b.		Enter and View (QISC)	*Sign off*	Meg C	 HwH-59 E&V Report Heath Lodge
c.		Transport	Information		 HwH-60 PTS update 19.10.2015.docx
d.		Representation sub-committee	*Agreement to nominations*	Michael T	 HwH-61 Representation sub-

e.	Strategy sub-committee	*Sign off*	Keith Shephard / Brian G	HwH-62
f.	Stakeholder Panel	*Update*	Caro Hart	--
g.	Finance update	*Sign off*	Steven	 HwH-63 Resources sub-Committee mins
				 HwH-64 ToR SP version 2 1 08 10 20
				 HwH-65 Signatory change request.doc
				 HwH-66 Budget 2015 2016 with Actu
6	Governance update	*Update*	Sue R	HwH-67
7	AOB incl. questions from the public			

### Part 2 agenda (CLOSED)

1	12:30	HR	Update	Sue R
	1:00	Lunch		

Date of next meeting: Monday 14<sup>th</sup> December 2015, 10am, Douglas Tilbe House

If you would like to see any papers embedded within this agenda please email: [info@healthwatchhertfordshire.co.uk](mailto:info@healthwatchhertfordshire.co.uk) stating the meeting date, agenda item, and paper number and we will have these sent to you.