








**Healthwatch Hertfordshire Board Meeting  
10:00am - 2pm on Monday 11<sup>th</sup> September 2017 at  
1 Silver Court, Watchmead, Welwyn Garden City, AL7 1LT**

**Please note:** It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will only be taken as written reports and treated as items to note unless there is something specific to be agreed.

**Part 1 agenda (PUBLIC)**

1	10:00	Welcome, apologies, register of interests		Michael D	
2	10:05	Minutes of 15 <sup>th</sup> May 2017 & outstanding actions	*Sign off*	Michael D	 HwH-47 Board meeting minutes15.1   HwH-SD-99 Outstanding Action
3	10:15	Chair's Update <ul style="list-style-type: none"> <li>• Healthwatch England conference</li> <li>• Trustee Recruitment</li> <li>• Sustainable Transformation Partnerships consultation meetings</li> </ul>	Information	Michael D	 HwH-49 HwE Conference Notes.d
4	10:25	Chief Executive's update including monitoring return & compliments	Information	Geoff	 HwH-50 PIR Apr-June Reporting   HwH-51 Compliments Apr-Ju   HwH-52 Contract monitoring Projects
5	10:35	Reviewing Policies and governance documents <ul style="list-style-type: none"> <li>- Volunteer Policy</li> </ul>	*Sign off*	Geoff	 HwH-53 HwH Volunteering Policy.

11.09.2017

HwH-48

6 10:45 Governance, structure, priorities and assessing projects going forward Agreement Geoff



HwH-54 How to categorise and mar

7 Sub-groups and Committees - **Items are to note and provide an opportunity for members to ask any questions in relation to papers provided**

a. 11:40 Mental Health Service Watch Group Information Eve



HwH-55 MH SWG Board Update (Aug)

b. 11:45 Learning Disability Service Watch Group Information Barbara



HwH-56 LD SWG Board Update (Aug)

c. 11:50 Enter and View (Quality Improvement Sub-Committee) Information Meg



HwH-57 QISC report Aug 2017.doc

d. 11:55 Transport Information Kumar

Verbal

e. 12:00 Representation sub-committee \*Agreement to nominations\* Michael T



HwH-58 Rep Sub-comm report up

f. 12:05 Strategy sub-committee Information Brian



HwH-59 Strategy Sub-Committee Min

g. 12:10 Human Resources sub-committee update Update Geoff / Barbara

Verbal

h. 12:15 Resources sub-committee update Agreement Monika / /Kumar/ Steven



HwH-60 Positive Management Accou



HwH-61 Balance sheet as at 31st July



HwH-62 Draft Directors Report ye

i. - Sensory and Physical Disability Service Watch Group - **No update** Information Priya

No update

j. - Stakeholder Panel Information Paul



HwH-64 Stakeholder Panel u

29.08.2017

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N.Ercan

k. 12:20 Sustainable Transformation Partnerships Working Group

Information

Michael D



HwH-63 STP Board Update (August 201

l. - Contract & HwH Tendering Agreements Working Group - **No update**

Information

Steve

**No update**

8 12:25 Any Other Business including questions from the public

### Part 2 Agenda (Closed)

9 12:40 Working lunch &  
• Human Resources

10 12:55 Comfort break and lunch

### Speaker session

11 1-2pm Iain MacBeath, Director of Adult Care Services, Hertfordshire County Council talking on Social Care

Next meeting date: Monday 20<sup>th</sup> November, 10am - 1pm, Silver Court

If you would like to see any papers embedded within this agenda please email: [info@healthwatchhertfordshire.co.uk](mailto:info@healthwatchhertfordshire.co.uk) stating the meeting date, agenda item, and paper number and we will have these sent to you.