















Healthwatch Hertfordshire Board Meeting
10:00am - 1:30pm on Monday 20th June 2016 at
Douglas Tilbe House, Hall Grove, Welwyn Garden City, AL7 4PH


Please note: It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will only be taken as written reports and treated as items to note unless there is something specific to be agreed.

Part 1 agenda (PUBLIC)

1	10:00	Welcome, apologies and register of interests		Michael D	
2	10:10	Minutes of 25 th April 2016 & outstanding actions	*Sign off*	Michael D	 HwH-31 Board meeting minutes 25.  HwH-SD-99 Outstanding Action
3	10:20	Chief Executive's update	Information	Geoff	 HwH-33 Chief Executive's Update 2
4	10:30	Chairman's update	Information	Michael D	 HwH-34 Chair's Update 20.06.2016.c
5	10:40	Annual report	Agreement	Tom	 HwH-35 Annual Report Board Updat
6	10:50	Governance documents: <ul style="list-style-type: none"> • Persons of significant control • Standing Instructions • Scheme of delegation 	Sign off & agree arrangements for finalisation of the docs	Geoff	 HwH-36 Persons of significant control.d  HwH SD-000-010 updated for Board C  HwH-37 Scheme of Delegation of Authc
7	Sub-groups and Committees				
a.	11:00	MHLD SWG	Information	Jean	Verbal
b.	11:10	Enter and View (QISC)	Update within CEO's	Meg	Update within Chief Execs

			Report	report
c.		Transport	Information	Kumar No update
d.	11:20	Representation sub-committee	*Agreement to nominations*	Michael T  HwH-38 Representation sub-
e.	11:30	Strategy sub-committee	*Update*	Brian  HwH-39 Strategy Sub-committee repo
f.	11:40	Stakeholder Panel	Update	Caro Verbal
g.	11:50	Finance update		Monika / Steven  HwH-40 Balance sheet to 31 May 201  HwH-41 Positive variable Managemer
8	12:00	Eastern European project update	update	Monika  HwH-42 Eastern European Project Re
9	12:10	Dental Access Report	Sign off	Priya  HwH-43 Access to NHS Dental Services
10	12:20	AOB incl. questions from the public Date of AGM		

Part 2 agenda (CLOSED)

12	12:30	HR sub-committee		Sue  HwH-44 HR Subcom Report 20.0
13	12:55	GP surgery issue		Kumar
		Care Home special report	Approval	Jane

Lunch

14	13:00	Speaker session: Marc Davis, Director of Pathways and Partnerships, The Princess Alexandra Hospital NHS Trust - Development of care models in East Herts & West Essex		
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Date of next meeting: Monday 15th August 2016, 10am, Douglas Tilbe House

If you would like to see any papers embedded within this agenda please email: info@healthwatchhertfordshire.co.uk stating the meeting date, agenda item, and paper number and we will have these sent to you.