

28.08.2025

HwH-24

Thursday 28th August 2025, 1 – 4pm

Please note: It will be assumed that reports will have been read prior to the meeting

Closed Board Agenda (private)

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|---|-------------|--|-------------|-------|
| 1 | 1:00 | Welcome and apologies Register of interests | | Neil |
| 2 | 1:05 | Minutes and actions 10 th June (Part 2) | *Sign off* | Neil |
| 3 | 1:07 | FAQ circulated 14 August '25 | Information | Neil |
| 4 | 1:12 | Approach to key agenda items in public session <ul style="list-style-type: none">Item 6 – Changes to Annual Business Plan and Annual Research ProgramItem 7 – Risk register | Discussion | Neil |
| 5 | 1:25 | Future Planning Working Group proposal | *agreement* | Neil |
| 6 | 1:35 | Healthwatch Hertfordshire Trading Limited Director's Update | Information | Neil |
| 7 | 1:37 | Healthwatch Hertfordshire Annual Accounts update | Information | Neil |
| 8 | 1:40 | Contract monitoring submission_ PIR [confidential] | Information | Nuray |
| 9 | 1:43 | Any other business | | |
| | 1:50 | Break | | |

Public Board Agenda

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|----|------|--|----------------------------|-------|
| 1 | 2:00 | Welcome and apologies Register of interests | | Neil |
| 2 | 2:05 | New trustees welcome | | Neil |
| 3 | 2:10 | Minutes and actions 10 th June | *Sign off* | Neil |
| 4 | 2:15 | Chair's update | Discussion | Neil |
| 5 | 2:30 | Chief Executive's update | Information | Ivana |
| 6 | 2:40 | Recommendations from Board Advisory Committee - changes to c) Annual Business Plan and d) Annual Research Programme | Discussion & *sign off* | Neil |
| 7 | 2:55 | Risk register | Discussion & *sign off* | Neil |
| 8 | 3:15 | Quality accounts approach overview | Information | Jane |
| 9 | 3:25 | Board Advisory Committee update | Information | Alan |
| 10 | 3:30 | Management accounts as at June 2025 | *sign off* | Alan |
| 11 | 3:35 | Contract monitoring submission Quarter 1 | Information | Nuray |
| 12 | 3:40 | Any other business including questions from the public | | Neil |

Closed CEO and Board session

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| 13 | 3:45 | <ul style="list-style-type: none"> Next steps with financial planning. Early reflections on future options. | | Ivana |
| | 4:00 | Close | | |