












**Healthwatch Hertfordshire Board Meeting
10am on Monday 27th April 2015 at
Douglas Tilbe House, Hall Grove, Welwyn Garden City, AL7 4PH**

Part 1 agenda (PUBLIC)

1	10:00	Special General Meeting with a motion to introduce terms of office for Board members	Agreement	Michael D	Wording of special motion attached
2	10:20	Welcome, apologies and register of interests		Michael D	
3	10:25	Minutes of 23 rd February & outstanding actions	Sign off	Michael D	 HwH-21 Board Mtg minutes 23.02.2015C  HwH-SD-99 Outstanding Action
4	10:40	Chairman's update	Information	Michael D	 HwH-23 Chairman's Update 27.04.2015.c
5	10:50	Chief Executive's update	Information	Geoff B	HwH-24 (to follow)
6	11:00	Scheme of Delegation	Board support & Sign off	Geoff B	 HwH-25 Scheme of Delegation of Authc
7	11:10	Stakeholder Panel	Board support & sign off	Paul R	 HwH-26 SP R&R.docx
8	Sub-groups and Committees - Please note: It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will normally only be taken as written reports and treated as items to note unless there is something specific to be agreed.				
a.	11:25	HR Sub-committee	Update	Sue R	

27.04.2015

HwH-22

b.	11:30	MHLDSWG	Update	-	 HwH-27 MHLDSWG update 27.04.2015.d
c.	11:35	Enter and View (QISC)	Update	Meg C / Kumar	-
d.	11:40	Transport	Update	Kumar	 HwH-28 PTS update 27.04.2015.doc
e.	11:45	Representation sub-committee	Update	Michael T	 HwH-29 Representation Sub
f.	11:50	Strategy sub-committee incl. allocation of underspend	Update & Board support	Brian G / Val H / Keith S	 HwH-30 Strategy subcomm TORdraft :
g.	11:55	Resources and finance update	Update	Kumar / Monika B	HwH-31 & HwH-32 (to follow)
h.	12:00	Healthier Lifestyle working group	Update	Joan M	--
9	12:05	Children and Young People's engagement - stories	Information	Nuray E / Frankie W	 HwH-33 CYP stories&feedback 20
10	12:20	Youth website & features	Update	Paul R / Frankie W	-
11	12:25	AOB incl. questions from the public • Formal recording of change to Expense Policy within Standing Instructions			 HwH SD-008 Expense Policy Marc
	13:00	CLOSE			

Part 2 agenda (CLOSED)

13:00 No items for this part of the agenda

Date of next meeting: Monday 15th June 2015, 10am, Douglas Tilbe House

If you would like to see any papers embedded within this agenda please email:
info@healthwatchhertfordshire.co.uk stating the meeting date, agenda item and paper
number and we will have these sent to you. Thank you.