













**Healthwatch Hertfordshire Board Meeting  
10:00am - 1pm on Monday 25<sup>th</sup> April 2016 at  
Douglas Tilbe House, Hall Grove, Welwyn Garden City, AL7 4PH**

**Please note:** It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will only be taken as written reports and treated as items to note unless there is something specific to be agreed.

**Part 1 agenda (PUBLIC)**

1	10:00	Welcome, apologies and register of interests			Michael D	
2	10:10	Minutes of 15 <sup>th</sup> February 2016 & outstanding actions	*Sign off*		Michael D	 HwH-16 Board Minutes 15.02.2016I   HwH-SD-99 Outstanding Action
3	10:20	Chief Executive's update	Information		Geoff	<a href="#">HwH-18 to follow</a>
4	10:30	Chairman's update	Information		Michael D	 HwH-19 Chair's Update 25.04.2016.c
5	10:40	Health and Wellbeing Board update	Information		Michael D	<a href="#">HwH-20 to follow at the meeting/hard copy</a>
6	10:50	AGM - date to be decided	Agreement		All	
7		Sub-groups and Committees				
a.	10:55	MHLD SWG	Information		Jean	 HwH-22 MHLD SWG Report to Boar
b.	11:05	Enter and View (QISC)	Update within CEO's Report		Meg	 HwH-23 Enter and View Report Halcyo   HwH-24 Enter and View Report Greenb
			*Sign off*			

c.	11:15	Transport	Information	Kumar	No update
d.	11:25	Representation sub-committee	*Agreement to nominations*	Michael T	 HwH-25 Representation sub-
e.	11:35	Strategy sub-committee	*Update*	Keith / Brian	 HwH-26 SSC Update to Board 25.
f.	11:50	Stakeholder Panel		Caro	No update
g.	12.00	Finance update		Steven	 HwH-27 DRAFT Balance sheet 31st J
					 HwH-28 Draft Income and Expendi
					 HwH-29 Management Accou
					 HwH-30 Revised Budget2016 17 with
8	12:10	AOB incl. questions from the public			

### Part 2 agenda (CLOSED)

9	12:20	Comments and complaints update	Information	Priya
10	12:30	HR sub-committee		

### Lunch

Date of next meeting: Monday 20<sup>th</sup> June, 10am, Douglas Tilbe House

If you would like to see any papers embedded within this agenda please email: [info@healthwatchhertfordshire.co.uk](mailto:info@healthwatchhertfordshire.co.uk) stating the meeting date, agenda item, and paper number and we will have these sent to you.