










**Healthwatch Hertfordshire General Meeting**  
**10am on Monday 18<sup>th</sup> February 2019 at**  
**1 Silver Court, Watchmead, Welwyn Garden City, Hertfordshire, AL7 1LT**

**Please note:** It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will only be taken as written reports and treated as items to note unless there is something specific to be agreed.

**Part 1 agenda (PUBLIC)**

1	10:00	Welcome, apologies, register of interests		Steve	 HwH-CID-01 Conflict of Interest I
2	10:05	Minutes of 19 <sup>th</sup> November 2018 & outstanding actions	*Sign off*	Steve	 HwH-65 Board minutes 19.11.2018E  HwH-SD-009 Outstanding Action
3	10:15	Chair's Update	Information	Steve	 HwH-02 Chairs report 18.02.2019.dc
4	10:25	Chief Executive's update including monitoring return, voice contract monitoring & compliments	Information	Geoff	 HwH-03 Contract monitoring Projects  HwH-04 PIR Quarter 3 January Return 20  HwH-05 Compliments Oct-Dec  HwH-06 Voice Contract Performance
5	10:35	Policy sign off • Reserves Policy	*Sign off*	Geoff	 HwH-07 Reserves Policy FINAL draft 06
6	10:45	Enter and View Report sign off			None

7 10:45 Finance

- Management accounts
- Draft budget for 2019-20

\*Sign off\*

Alan



HwH-08 Budget Overview 2018 to M



HwH-09 Draft Budget for 2019 20.

8 Sub-groups and Committees - [Items are to note and provide an opportunity for members to ask any questions in relation to papers provided](#)

a. 10:55 Internal Affairs sub-committee

Information / sign off

Geoff &amp; relevant Board members



HwH-10 Internal Affairs Minutes 28.0

b. 11:00 External Affairs sub-committee  
- External projects update

Information / sign off

Geoff and relevant Board members

[HwH-11](#)  
[HwH-12](#)  
[To follow](#)

c. 11:05 Stakeholder Panel

Information

Geoff/Nuray

[Verbal](#)

9 11:10 'Workplace' - an online collaborative platform

Information

Alan/Paul

[Verbal](#)

10 11:15 Any Other Business including questions from the public

## Part 2 Agenda (Closed)

11 11:20

- HR Update
- Prioritisation and risks
- Partnerships
- Key issues in Health and Social care

Information

Geoff

12 12:15 Working lunch and speaker: Brian Gunson on the 10 year plan

1pm Close

Next meeting date: - Monday 13<sup>th</sup> May, 10am at Silver Court

If you would like to see any papers embedded within this agenda please email: [info@healthwatchhertfordshire.co.uk](mailto:info@healthwatchhertfordshire.co.uk) stating the meeting date, agenda item, and paper number and we will have these sent to you.