
















**Healthwatch Hertfordshire Board Meeting
10:00am - 1pm on Monday 15th February 2016 at
Douglas Tilbe House, Hall Grove, Welwyn Garden City, AL7 4PH**

Please note: It will be assumed that reports will have been read prior to the meeting. Reports from subcommittees will only be taken as written reports and treated as items to note unless there is something specific to be agreed.

Part 1 agenda (PUBLIC)

1	10:00	Welcome, apologies and register of interests		Michael D	
2	10:10	Minutes of 14 th December 2015 & outstanding actions	*Sign off*	Michael D	 HwH-82 Board Minutes 14 12 2015f  HwH-SD-99 Outstanding Action
3	10:20	Chief Executive's update	Information	Geoff	 HwH-02 Chief Execs Update 15.02.2016.c
4	10:30	Chairman's update	Information	Michael D	 HwH-03 Chair's Update 15.02.2016.c
5	10:40	Proposed meeting with 1. Hertfordshire MPs, 2. Board & staff development day	Information	Michael D	
6	Sub-groups and Committees				
	• Board members and quorums				
a.	10:50	MHLD SWG	Information	Jean	 HwH-04 MHLD SWG Update 30.01.2
b.	11:00	Enter and View (QISC)	Update within CEO's Report	Meg	 HwH-12 Enter and View Report Roebur  HwH-13 Enter and View Report Rosslyr  HwH-14 Enter & View Clare Lodge Re

c.	11:10	Transport	Information	Kumar	 HwH-05 PTS Update to Board 15.02.2016
d.	11:20	Representation sub-committee	*Agreement to nominations*	Michael T	Verbal
e.	11:30	Strategy sub-committee	*Update*	Keith / Brian	 HwH-06 SSC Update for Board 15
f.	11:40	Stakeholder Panel		Caro	No update
g.	11:50	Finance update		Steven	 HwH-07 Resources subcomm report to I
					 HwH-8 Budget 2016 17 with Actual
					 HwH-9 Balance sheet 31st January 2
					 HwH-10 Management Accou
8	12:10	HR sub-committee	*Update*	Geoff	Verbal
9	12:20	Engagement comms strategy	*Support*	Paul	 HwH-11 Comms Strategy.docx
10	12:30	Praxis update	*Update*	Paul	Presentation
11	12:40	AOB incl. questions from the public			

Lunch

Part 2 agenda (CLOSED)

Date of next meeting: Monday 25th April, 10am, Douglas Tilbe House

If you would like to see any papers embedded within this agenda please email: info@healthwatchhertfordshire.co.uk stating the meeting date, agenda item, and paper number and we will have these sent to you.