



**Healthwatch Hertfordshire Board Meeting  
10.30am on Monday 20<sup>th</sup> May 2013 at  
Foundation House, 2-4 Forum Place, Hatfield, AL10 0RN**

1. Welcome, Apologies and register of interests 10:30-10:35
2. Minutes of 15<sup>th</sup> April meeting 10:35-10:45
3. CEO's update 10:45-10:50
4. Housekeeping (update on company etc.) 10:50-10:55
5. Research & Signposting update - [Papers attached](#) 10:55-11:00
6. Representation update and Board nominations- [Paper to follow](#) 11:00-11:20
7. Chairman's update 11:20-11:25
8. Launch event and strategic priorities feedback - [Papers attached](#) 11:25-11:50
9. Property update 11:50-11:55
10. Budget 2013/14 - [Paper to follow](#) 11:55-12:00
11. Reinstatement of quarterly CQC meetings with HwH 12:00-12:10
12. AOB -
  - a. Future working lunch meetings with speakers
  - b. Member travel expense claim form approval - [Attached](#)
  - c. Board roles and responsibilities 12:10-12:20
13. Date and time of next meeting: Monday 17<sup>th</sup> June, 10:30am

LUNCH

If you would like to see any papers associated with this meeting please email: [info@healthwatchhertfordshire.co.uk](mailto:info@healthwatchhertfordshire.co.uk) stating the meeting date and agenda item number and name and we will have these sent to you. Thank you.